

**Request for Proposals  
On-Site wellness Center Services  
City of Gulfport, MS**

The City of Gulfport is requesting proposals from qualified individuals and firms for On-Site Wellness Center Services for Fiscal Years 2009-2010 and 2010-2011

An original and 7 copies of the completed proposal must be received at the Purchasing Department, 1410 24<sup>th</sup> Avenue, Hardy Bldg. 2<sup>nd</sup> Floor, Gulfport, MS 39501, no later than 2:00 o'clock pm on October 30, 2009, after which time they will be opened and reviewed by the Selection Committee.

The Selection Committee will review each proposal based on the below listed grading system and select a qualified firm. The award will be made on a quality based selection from a review only of data submitted in response to this RFP. A written contract may be awarded to the individual/firm whose proposal is determined by the committee to be the most advantageous to the City

Proposals for this project will be rated according to the following criteria totaling 100 points:

- |    |                                  |           |
|----|----------------------------------|-----------|
| 1. | Experience                       | 25 points |
| 2. | Vendor Stability & Solvency      | 20 points |
| 3. | Monthly Cost                     | 20 points |
| 4. | Customer Satisfaction/References | 10 points |
| 5. | Optional Services                | 5 points  |

The City reserves the right to reject any and all proposals or to waive any informality. The City of Gulfport is an equal opportunity employer.

All inquiries shall be in writing to the following person: Connie Debenport, 1410 23<sup>rd</sup> Avenue, Gulfport, MS 39501, [cdebenport@gulfport-ms.gov](mailto:cdebenport@gulfport-ms.gov).

**Publish in the Legal Section on:**                   **10-9-09  
10-16-09**

**Send Invoice & Proof of Publication to:**       **Connie Debenport  
Purchasing Manager  
City of Gulfport  
P. O. Box 1780  
Gulfport, MS 39502-1780**